

Planning Advisory Committee Meeting #4 Summary

MEETING DATE: Tuesday, December 18, 2018

LOCATION: Sheridan School District Office, 435 S. Bridge St., Sheridan

TIME: 5:00 pm – 6:30 pm

In Attendance

Committee Members Present

Michelle Evans
Michael Griffith
Ken Piontek
Bill Rasar
Matt Ross
Barbara Running
Jim Sieber

Staff and Consultants

Steven Sugg, Superintendent, Sheridan School District
Robert Collins, Technical Consultant, DAY CPM
Allison Brown, Facilitator, JLA Public Involvement

Audience / Members of the Public

None present

Overview

- This meeting was a tour of the Sheridan High School, with a brief discussion on the tour and next steps.
- The next meeting will be held on January 15th, 2019.

Welcome & Agenda Review

Allison Brown, JLA Public Involvement, welcomed the committee and reviewed the agenda.

Introduction to the Tour

Robert Collins, DAY CPM, opened the meeting guiding the group through the tour and what would happen. Bob explained that Bill Rasar (Maintenance Supervisor for Sheridan School District and committee member) would walk the group through the High School, identifying things that had been done in the last remodel. Bob provided a list of possible items to look for on the tour, and explained that some items wouldn't apply, but this list could act as a guide to help them take notes during the tour. Bill provided a floor plan of the High School to each committee member. Bob clarified that his firm would be conducting a facility assessment of the schools in the Sheridan School District, providing deeper technical evaluation of the facilities.

Bill Rasar outlined some of the key tasks done in the last remodel, which included:

- Replacement of most of the exterior windows (except in the cafeteria)
- Remodel of the hallways, including stripping the hallway floors of tiles, polishing, and staining
 - Bill noted that the 9-inch brown tiles (previously in the hallways and still in the classrooms) contain asbestos.
- Remodel of the student bathrooms in the main building
- Replacement of all domestic water lines (hot and cold)
- Upgrades of heating systems, including installation of a digital control system
- Installment of split AC units in Rooms 14 and 4 (which contain computers, and require additional cooling)
 - Bill clarified for the Committee that the Server Room off the Library is also kept cool for computers

Steve Sugg, Sheridan School District Superintendent, clarified the purpose of this committee and the task of a Long Range Facility Plan. Steve noted that the Oregon School Capital Matching Program could provide a unique opportunity for the Sheridan School District to receive up to \$4 million in matching funds, if the School Board decides to go out for a bond measure and it subsequently passes. One requirement of this matching fund is for a school district to have a Long Range Facility Plan, and an assessment by a quality assessor. The development of this plan (and the recommendations of this committee) are in preparation for the possibility of a bond passage. One committee member asked if the current bond could be extended, but Steve responded that this must be a new bond.

Tour of Sheridan High School

Bill led the group on a tour of the High School. The following list includes some of the considerations noted by Bill and other committee members during the tour. Each committee member had the option of taking their own notes during the tour, and this list is not a comprehensive list of all concerns or opportunities for improvement in the High School.

- Committee members noted the older tiles in the classroom, and it was clarified that these were in all classrooms. Bill noted that the maintenance and monitoring of these tiles is intensive, so replacing these would be a good long-term goal.
- Site lighting: Some committee members noted that the site is quite dark in some areas, especially in the front parking lot area.
- Some of the systems in the building are original from the 1950s. However, the heating system is generally in good shape with many new parts.
- Bill noted that the roof of the building is 10 years old, and in good shape.
- Room 1: Currently LRC room. With the kitchen area in the room 1, it would depend on whether or not Home Ec would be reintroduced. If not, a suggestion was to make room 1 the staff/work room. PLCs and staff meetings would be held there.
- Room 2: Science Lab – a good lab area but not a good classroom. The black formica counter tops need to be replaced with a chemical resistant top. Small, lead drains and screens, and faucets need to be replaced.
- Room 3: Currently used by Art and English/Language Arts. Not conducive to both. Was biology room.
- Room 4: Computer lab – Used for testing and occasionally by a class for a project. Not used as much since the purchase of chrome books. A suggestion was made to place LRC in room 4.
- Room 5: Health – Not as big as other rooms. Very crowded.
- Room 9: Currently storage and formerly Art room. Aging. Has foundation and structure issues.
- Room 10: Social studies. Building is aging. Ramp continually needs replaced.
- Room 16: Credit recovery. Aging.
- Room 17a and 17b: 17a is Senior Focus and Math, 17b is Spanish. Both are aging.
- Room 12: AVID – conferences and ESD specialty teachers use this room also. Counselor uses it also. Too small.
- Room 14 – Technology. Too small. Suggestion was made to make a bigger classroom with a lab area.
- In science rooms, gas does not run in the gas lines due to flaws in the system and is unusable for lab equipment.
- Bill noted that the faucet and sink systems in the science classrooms don't seem adequate. He noted that they often fill with trash and can have many problems.
- New drinking fountains with a bottle fill option were installed, but only in one part of the building. Some committee members felt that it would be good to upgrade more drinking fountains.
- Fire system in the building is from 1963, and that particular system is no longer made. Bill noted that he has been able to make the system work so far, but eventually it will fail and will need replacement.
- Bell and clock systems need an upgrade. Currently bells feel jarring, and all clocks run on different times.
- Lockers are from the 1950s/60s.
- Computer lab: This room has a split AC system to help with cooling the computers. The committee had some questions on the future of desktop computers: will the District to Chromebooks? If so, the computer lab space might need to be reimaged.
 - One committee member asked if all classrooms could use similar AC systems to help to keep them cool in the summer? Some felt that the classrooms were very hot in the summer months.
- Health room is one of the smaller classrooms in the main building, and currently is at capacity.

- Projectors mounted on ceilings in some rooms (Room 6) have dangling cables. Rethinking the placement of outlets and wiring for projectors would be useful.
- Phone lines: currently all phones in the District are connected, improving the possibility of communication between campuses. It is also possible to call in a lock-down or emergency through the current phone systems.
- Modular buildings: The committee noted that the modular buildings would require major repairs. Steve clarified that the buildings are not worth refurbishing (and were never meant to be permanent structures).
 - Bill noted that these modular buildings are about 25 years old, and some of them moved to the High School about 20 years ago.
 - One modular building serves as storage and the firing area for ceramics kilns.
 - Modular Room 16 is the only modular that contains a toilet.
- Shop room: Currently serves both woodworking and metalworking. Matt Ross noted that this poses a safety risk because sparks from metalworking could ignite sawdust or wood. Matt monitors this regularly, but notes that it is of concern.
 - Ideally, these two shop areas would be separated to provide more space and reduce safety risks.
 - Ventilation, dust collection and welding materials were upgraded in the last bond measure.
- Old Gym: Sustained damage from the 1993 earthquake. Needs seismic upgrades to be fully functional. Possibilities: Auditorium/Get a Seismic Grant – get rid of poles/Use as a second gym/Multi-purpose room with a stage. Currently used as a student center twice a day and for wrestling, cheer, softball and baseball practices.
 - Currently serves limited uses, but with upgrades it could serve as a second gym for student use.
 - The committee looked at the locker rooms, and noted some areas where general upgrades would be good.
- Cafeteria: Bill noted that some of the refrigeration systems have been upgraded, but some elements of the cafeteria are original from 1963.
 - The cafeteria windows were not upgraded in the last round of remodels.
 - Needs projector and sound system update.
 - Kitchen needs the floor tile removed. Polish and tint concrete.
- Choir Room: One committee member noted that there is no acoustic/sound-dampening features in the choir room.
- New bathrooms: the committee did see the upgraded student bathrooms near the office in the main building. They noted that staff bathrooms and the other student bathrooms have not received an upgrade.
- Office: Needs to be remodeled to accommodate technology and useable space. Asbestos flooring needs to be removed. Could polish and tint concrete floor. PA, fire alarm system and bell/clock system need to be replaced because systems are obsolete and parts are becoming impossible to obtain.
- Fields: School District has free water, just need to update how we get the water to the fields.

Tour Discussion

The committee reconvened in the School District Building after the tour for a short discussion on their thoughts, impressions, and questions after the tour. The committee made the following points:

- Modular buildings:
 - Currently serve 60-90 students. Could something new offer more capacity?
 - The building of a new wing to replace the modular was discussing during the tour. Committee members noted that this would require thinking through how the building could best serve safety and a growing student body.
 - Steve noted that PSU has been contracted as a part of this process to provide demographic information indicating how the School District might grow/change over the next 10 years. That information will be available later in the process and will help with prioritizing projects.
- Tiles containing asbestos:
 - Is the cost of replacing them less than the cost of maintenance and monitoring of the flooring?
 - Bill noted that asbestos is a larger issue than the tiles, and may need to be explored further.
- Existing building has clear and immediate needs:
 - The prioritization of tasks is key to identifying what should be done now, and what is a task that could be done later in the process.
 - This should also be considered when discussing the construction of new buildings.
- Fire suppression features: can these be done/incorporated into the existing building?
- Stadium ramp needs replacement. (The stadium was not a part of the tour, but one committee member wanted to note that this is of particular concern). Steve noted that the walkway is rotting, there are soft spots and it is in dire need to replacement.
 - Stadium bathrooms could be expanded.
- Replacement of fluorescent lights:
 - Could the School District explore a more energy-efficient option to cut costs?
 - The District could explore funding opportunities for this
- Issues pertaining to safety:
 - Replacing the modular buildings with a new wing would make for a safer campus.
 - Upgrading the fire, clock, and bell systems would all help with safety and security.
 - Adding fencing around the buildings would make the campus more secure.
- Establishing a 'maker space':
 - This could be a technology-oriented maker space where students could build computers and other tech items.
 - One way to achieve this would be open up classrooms (possibly Rooms 12-14).
 - Separating the metal and woodworking areas (currently joined together) and adding in a maker space in the reorganization of shop areas.

Next Steps

Allison made a few announcements and the group discussed the following next steps:

- The group gave some feedback on the guiding principles, and Allison wanted to check that the group felt good with the following statements:
 - **Preparing our students for their future, utilizing current and appropriate technology and equipment.**

- **Facilities and grounds that are safe, sound, size appropriate, and provide an inspiring and inviting learning environment.**

No one voiced any objections to these guiding principles.

- The next steps in the process will require list generation. The next meeting will likely be a tour of the Faulconer-Chapman School. Allison will follow-up with the team and send out a place for the next meeting, set for January 15th.